

## **Checklists for Application forms**

### **A. Consent for Establishment (CFE):**

Sl No	Consent for Establishment (CFE)
1	Details of proposed pollution control measures (ETP/STP/APC) along with design details
2	Land/premises Details - Rent agreement/Lease agreement in case the property is on rent/lease
3	Land/premises Details - Allotment letter from KIADB/KSSIDC in case the industry is being setup in Industrial area
4	Land/premises Details - Documents w.r.t Special Economical Zone (SEZ) if applicable
5	Site/location/layout Plan (for about 100m radius)
6	SSI Certificate, if applicable.
7	Project report indicating location, extent of land, water source, raw materials, products and by-products, water consumption details, waste water generation & control measures with design Parameters
8	Manufacturing process write-up, manufacturing process flow chart.
9	Copy of proprietorship/ partnership /company deed
10	In case of mining IBM approved mining plan shall be enclosed.
11	Lease copy issued by “Department of Mines & Geology” in case of mining
12	Forest Clearance (if applicable)
13	Layout Plan showing the location of manufacturing area, ETP/APC/STP and Solid/Haz.waste storage & collection points
14	Hazardous waste generation/collection/storage/disposal details
15	Letter on assured water supply & disposal NOC from local body for acceptance of sewage/effluent
16	Khata extract/RTC
17	Details of Pollution Control measures with design Parameters
18	Environmental Clearance (EC), if applicable
19	Village Map in case of Layouts/Apartments/Commercial Projects

### **B. Consent for Expansion:**

Sl No	Consent for Expansion (CFExp)
1	Details of the Location – if the expansion is in the Existing Premises
2	Details of the Location – if the expansion is in the Separate Premises
3	details of proposed pollution control measures (ETP/STP/APC)(w.r.t expanded activity)
4	Land/premises Details - Rent agreement/Lease agreement in case the property is on rent/lease (if additional land is procured)
5	Land/premises Details - Allotment letter from KIADB/KSSIDC in case the industry is being setup in industrial area. (if additional land is procured)
6	Land/premises Details - Documents w.r.t Special Economical Zone (SEZ). If applicable
7	Site/location/layout Plan (for about 100m radius)
8	Details of Pollution Control measures with design Parameters
9	Site/location/layout Plan showing existing & expansion activities.
10	Project report (on expansion) indicating location, extent of land, water source, raw materials, products and by-products, water consumption details, waste water generation
11	Manufacturing process write-up, manufacturing process flow chart.
12	In case of mining IBM approved mining plan shall be enclosed.
13	Forest clearance (if applicable)
14	Hazardous waste generation/collection/storage/disposal details
15	Environmental Clearance (EC), if applicable

**C. Consent for Operation (1st CFO):****Consent for Operation (1st CFO)**

Sl No	
1	Manufacturing process write-up, manufacturing process flow chart (in case of any change in the Process)
2	Compliance to earlier consent/CFE conditions (as applicable)
3	Lease copy issued by "Department of Mines & Geology" in case of mining.
4	Effluent treatment proposal if not submitted/if applicable.
5	Audited Balance sheet along with schedule of fixed assets indicating Gross block of fixed assets
6	Partnership deed/ Proprietor/Company deed (if there is any change)
7	In case of mining IBM approved mining plan.
8	Annual Report under HWM Rules (Form-4)
9	EC/ECC, if applicable

**D. Consent for Operation (CFO)-  
Renewal:****Consent for Operation (CFO-  
renewal)**

Sl No	
1	Manufacturing process write-up, manufacturing process flow chart (in case of any deviation).
2	Compliance to earlier consent/CFE conditions (as applicable)
3	Lease copy issued by "Department of Mines & Geology" in case of mining.
4	Analysis report of effluent/stack emission (for renewal of CFO).
5	Audited Balance sheet along with schedule of fixed assets indicating Gross block of fixed assets.
6	In case of mining IBM approved mining plan.
7	Environmental Statement (Form-5)
8	Annual Report under HWM Rules (Form-4)

**E. Authorization under HWM Rules:**

Sl No	Authorization under HWM Rules
1	Form-4 under HWM Rules (Annual report)
2	Form-13 copies- Manifests
3	Photographs showing the storage area, labeled containers etc.,
4	Valid MOU with the registered recycler/incinerator/TSDF

**F. Authorization under BMW Rules:**

Sl No	Authorization under BWM Rules
1	Filled in Form-1
2	MOU with CBMWTF
3	Photographs showing the Liquid waste treatment facility provided in the HCE
4	Manifest copy (for handing over wastes to CBMWTF)
5	Photographs showing Colour coded containers maintained in the HCE & storage area in HCE
6	Form-2 (Annual Report)

### **G. Registration under PWM Rules:**

<b>Sl.No</b>	<b>Check List for PWM registration application</b>
1	Certificate of Registration issued by District Industries Centre of the state Government or Union Territory
2	List of persons supplying plastic to be used as raw material to manufacture carry bags or plastic sheet of like or multilayered packaging(only for producers)
3	List of personal or Brand Owners to whom the products will be supplied
4	Action plan on collecting back plastic
5	List of person supplying plastics waste
6	Action plan on collecting back the plastic waste
7	Annual Report Form-IV of PWM
8	Waste Collection & transportation
9	Analysis report of characterization of waste generated (including leachate test if applicable)
10	Undertaking on adequate pollution control systems or equipment to meet the standards of emission or effluent
11	Authority letter

### **H. Check list of documents for authporisation under E Waste Rules 2016**

1	<u>EAR</u> - Form-3 for filing annual returns by producer or manufacturer or refurbisher or dismantler or recycler
2	<u>EAP</u> - Copy of agreement with Producer
3	<u>EAR</u> - Copy of agreement with Recycler
4	<u>EAC</u> - Copy of agreement with Collection Centre
5	<u>EDG</u> - Copy of Directorate General of Foreign Trade license/permission as applicable;
6	<u>ESD</u> - Self-declaration regarding Reduction of Hazardous Substances provision
7	<u>EEP</u> -Extended Producer Responsibility plan
8	<u>EPE</u> - Copy of the permission from the relevant Ministry/Department for selling their product;
9	<u>EDI</u> - Certificate of registration issued by the District Industries Centre or any other government agency authorized in this regard
10	<u>EIC</u> - Proof of installed capacity of plant and machinery issued by the District Industries Centre or any other government agency authorized in this behalf
11	<u>EAU</u> - Authority letter for Authorization to represent